



Date: 4<sup>th</sup> August 2010  
DK Outsource Pte Ltd  
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**Attention: Mr. Dennis Kwok**

Testimonial

I have been attached to DK Outsource from 15<sup>th</sup> March 2010 to 6<sup>th</sup> August 2010. Throughout the internship period, I have learnt a lot and my experiences at DK Outsource were certainly very memorable.

Not only did I have fun during my internship at DK, I have also learnt a lot from all my colleagues. Initially, I wasn't quite sure if I could handle all the tasks given to me by the QS as I was not well equipped with knowledge for Quantity Surveying. However, the staffs at DK were very friendly and approachable. Thus, all my doubts were cleared and my tasks were completed with the help of mainly my mentor Lwin, and staffs like Noothan and Ambar who guided me patiently.

Throughout the internship, I have learnt a lot on Quantity Surveying- how to measure architectural and structural drawings, roles and responsibility of QS etc. I was also given a chance to get involved in the customer related processes such as taking up the role as a temporary customer care executive; it was a great experience although tough at the start.

I count myself as fortunate to have been attached to DK Outsource; I had a friendly supervisor- the Managing Director, Mr. Dennis. And I've also met great people and made great friends-it wasn't easy being a QS but everyone at DK strive for the best and this is something that inspired me every time challenging tasks were given to me. These are the things that will never happen if not for my internship.

And lastly, I would like to thank everyone at DK Outsource for making my stay at DK such a memorable and fun-filled experience. And for those colleagues who were always there for me when I needed help, I really appreciated all your care and concern towards me. In addition, I would also like to take this chance to specially thank a few people- Mr. Dennis for his encouragement and guidance; Ambar and Lwin for always being there for me as a friend and as superiors; Noothan, Shirley and Evonne for being such great friends and for bring a smile to my face whenever I needed it.

Thank you all.

Yours Sincerely,

Name: Tan Yong Han  
Institution: Ngee Ann Polytechnic